



## Concert Greeter (for regular concerts)

Our concerts are in multiple locations and greeters can help direct guests and make them feel comfortable in the space.

General Guidelines:

- Arrive at the site 45 minutes prior to concert time.
- Identify locations such as bathrooms, elevators, and exits to help direct guests.
- Welcome guests to the venue and help them find seats (if needed).
- Hand out programs with applicable inserts.
- Move chairs (if needed and able).
- Pick up programs left behind for recycling and collect stray trash at seats.

*Each Concert Greeter receives a complimentary ticket to the concert for which they are volunteering.*

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## Special Events

Some of our special events (like Big Top, Labor Day Gala, Salon Concerts, Dinner Concerts, and The Clearing) have extra volunteer opportunities.

Set up and breakdown:

- Assist with moving supplies and equipment.
- Set up chairs and tables (if applicable) before the event.
- Take down chairs and tables following the event.
- Help clean-up following the event.

Parking:

- Help guests by identifying safe parking places.
- Reserve handicap spaces for guests who need handicap access.
- Wear brightly colored clothes.
- Use flashlights to assist guests in dark parking areas.

Assist with box office:

- Assist guests with check-in.

*Each Concert Greeter receives a complimentary ticket to the concert for which they are volunteering. Tickets for catered meals must be purchased separately. Contact the office for pricing.*



## **Concert Reception Host (for regular concerts)**

Our receptions give the musicians and audience a chance to mingle and chat. The generosity of your enthusiasm, food and beverage provide an extra touch to an evening or afternoon of superb music. While many of you are experts at this, we offer some guidelines as reminders or tips for our new volunteers.

### **General Guidelines:**

- The average number of guests in attendance is between 50 – 75. You may contact the office a few days before to check on ticket sales.
- Families/volunteers can partner to host a reception.
- If you are not familiar with the concert site, you may want to visit ahead of time.
- Arrive at the site at least a half-hour prior to concert time for set up.
- Serve water and M & M's only at intermission.
- Have food ready to put out immediately after the last selection on the program.
- Leave the site in the same condition as upon arrival. If possible, separate recycle items from trash.
- Take trash and recycle items with you if the site does not provide receptacles.

### **Items that we provide:**

Water dispensers, M&M's, tablecloths, plates, napkins, all beverage cups/glasses, and a corkscrew.

### **Recommended food:**

A total of two sweet and two savory/non-sweet items (cheese, sausage, dips, crackers, appetizers/finger food, fruit, cookies or bars, nuts).

### **Recommended beverages:**

Alcoholic and non-alcoholic beverages (red wine, white wine, ice-tea, lemonade). Let us know if you are unable to bring alcoholic beverages.

*Each Concert Reception Host receives a complimentary ticket for the hosted concert plus an invitation to an encore concert (of equal value) in the same program series. If hosting on the last performance in a program series, please choose an encore prior to your reception date.*



## **Musician Housing**

Provide Housing to Musicians who perform with Midsummer's Music during the time that they are needed for Midsummer's Music rehearsals and performances in Door County. Meals are optional and depend on each home's unique set-up and schedule. Some musicians require housing for their spouse and children. Arrangements include arrival and departure dates and times, how many rooms needed per musician, space for practice, cooking, parking. Clear expectations for property caretaking will be discussed between musician and host. Home hosts usually develop wonderful relationships with the musicians that they host, forming special relationships with musicians that welcome their return year after year.

*Each home host receives two complimentary tickets to a regular priced concert for each musician in a program series they host.*

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## **Marketing**

Here are some helpful volunteer opportunities that you can accomplish on your own schedule. Remember to keep track of your time and mileage.

- Put up posters
- Stock rack cards and brochures
- Visit welcome centers

*Each volunteer receives mileage reimbursements and complimentary tickets for the time spent.*